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## Dr. Jack Bulldog

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Kate Billings  
Office of International Programs  
Box 571013  
Washington, D.C. 20057-1013

October 31, 20XX

Dear Ms. Billings:

I write in reference to Jane Hoya, a Georgetown University student who has been under my care for the last 6 months. Ms. Hoya has been diagnosed with fibromyalgia, an arthritis-related condition that is characterized by generalized muscular pain and fatigue.

Despite numerous treatments intended to reduce her symptoms, Ms. Hoya's day-to-day activities have been significantly restricted due to the pain caused by this condition. She has had difficulty completing all the assignments required for her courses and may need to adjust her academic work accordingly.

Please feel free to contact me if you need additional information on this matter.

Sincerely,

*Jack Bulldog*

Jack Bulldog, M.D.