

REQUEST TO TRANSFER J-1 EXCHANGE VISITOR FROM GEORGETOWN UNIVERSITY TO ANOTHER INSTITUTION

This form should be completed by a J-1 scholar wishing to transfer program sponsorship from Georgetown University to another sponsor. This form must be received by Sandra Layton, Office of International Programs (687-5867, sjg@georgetown.edu), before the effective date of transfer, and no later than ending date on the current DS-2019 Form.

Name: _____

Current U.S. Address: _____

Current Telephone: _____ Email: _____

I request a transfer of my program to:

Name of Institution/ program sponsor: _____

Program Number: _____ Effective Date of Transfer: _____

Field of research/ teaching/activity at new institution: _____

I understand that I must report to the J-1 Responsible Officer/ Alternate Responsible Officer with the new program sponsor as soon as possible after arriving at the new location.

Signature of Exchange Visitor

Date

Georgetown University Host Professor/Supervisor approval:

I approve if this transfer effective _____.

Signature of GU Host Professor/Supervisor

Date

OIP Transfer Approval:

This transfer has been entered into the SEVIS database on _____ to be effective on _____.

Signature

Name of RO/ARO, Georgetown University

Date