

PROGRAM VERIFICATION FORM FOR CERTIFICATE PROGRAMS

To be eligible for F-1 or J-1 status at Georgetown University, students in non-degree certificate programs must be enrolled full time. Please return this form by fax or email to: Giovanna Ubillus, gu3@georgetown.edu, Fax: 7-5944

Certificate Program Name: _____

Name of Administering Department: _____

Administrator Name: _____ Title: _____

Email: _____ Extension: _____

Program Requirements Website: _____

Program Entry Terms: Fall Spring Summer Special Program Dates: _____

Is the certificate credit-bearing? No Yes*

If not credit bearing, how many hours of classroom instruction are provided weekly? _____

If not credit bearing, how many hours of cultural activities are provided weekly? _____

If not credit bearing, is the student entered into Banner? Yes No

*A full time courseload for this program bears _____ credits.

*Given the full time courseload noted above, please provide the length of time it will take an international student to complete the certificate (*do not include summer, if summer is not required*):

9 months 12 months 18 months 24 months other _____

*Total Credits for Completion of the Certificate: _____

Is an official Georgetown certificate and/or transcript provided upon completion? No Yes

Is there an application process at GU to determine eligibility for admission to this program? No Yes

Is the program offered online? No Yes

Please indicate per credit tuition cost or entire program cost: \$ _____

OIP estimates off-campus food and housing expenses using estimates provided by the Office of Financial Services. If your program has made special arrangements for on-campus, homestay, or other living experiences, please indicate the following:

Monthly food expenses: \$ _____

Monthly housing expenses: \$ _____

Book expenses: \$ _____

Please indicate cost of health insurance (per Laura Hardman) for the program: \$ _____

If not applicable, please explain: _____

Any special fees (lab, language lab, computer, etc.)? No Yes, Fees: \$ _____/semester

Does the program take place at GU or overseas? Georgetown University Overseas

OIP requires attendance for all F-1/J-1 students at a mandatory immigration session. Certificate programs must arrange an immigration session with OIP within the first two days of the program.

Proposed date and time of OIP immigration session: _____